



GCCCD VISION, MISSION, AND VALUE STATEMENT

Vision: Transforming lives through learning.

DEC CHARGE: The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Monday, November 2, 2020, 1:00-2:00 PM
Via Zoom

Chair: Chancellor	Lynn Neault	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Jessica Robinson	<input checked="" type="checkbox"/>
Int VC Business Services	Sahar Abushaban	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Cheryl Detwiler	<input checked="" type="checkbox"/>
VC Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>	Academic Senate President-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>
VC Student & Inst Success	<i>Vacant</i>		Academic Senate President-GC	Denise Schulmeyer	<input checked="" type="checkbox"/>
President-GC	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>	Classified Senate President-GC	Cindy Emerson	<input checked="" type="checkbox"/>
President-CC	Julianna Barnes	<input checked="" type="checkbox"/>	Interim President Select-GC	Marsha Gable	<input checked="" type="checkbox"/>
ASGCC President	Kristie Macogay	<input type="checkbox"/>			
ASGC President	Kaelin Mastronardi	<input checked="" type="checkbox"/>			
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>			
CSEA President	Kathleen Flynn (for Patty Sparks)	<input checked="" type="checkbox"/>			
Admin Assoc. Representative	Michael Copenhaver	<input checked="" type="checkbox"/>	Recorder: Executive Assistant	Mike Williamson	<input checked="" type="checkbox"/>

Discussion items	Action/Follow-Up
<p>A. Tuesday, November 10, 2020, Governing Board Regular Meeting Draft Docket, Via Zoom</p> <ul style="list-style-type: none"> 4:15 PM Workshop with Open Session to follow 	<p>Chancellor Neault reviewed the Board Docket for the November 10, 2020 Regular Governing Board Meeting, highlighting the following:</p> <ul style="list-style-type: none"> Item 1.3 Board Workshop will address systemic racism at our colleges. There were no questions or comments. Items 2.1 through 9.1: There were no questions or comments. Item 9.2 Establishment of Day, Time, and Location for the 2020 Annual Organizational Meeting will require an action vote. Item 9.3 Review and Affirmation of Board Policies on Conduct will require an action vote. Item 10.1 Academic Calendars 2021/2022-2022/2023: Jessica Robinson explained the review process for the academic calendars, noting that work is underway to develop guiding principles for academic calendar development. <p>Interim Vice Chancellor Sahar Abushaban reviewed the Budget and Finance, and Public Works Projects sections of the agenda, highlighting the following:</p> <ul style="list-style-type: none"> Items 11.1 through 11.3 and Items 12.1 through 12.4: There were no questions or comments.

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	<ul style="list-style-type: none"> Item 11.4: The attachment report is not yet available since the last day of October was over a weekend. The report will be provided to the group once it has been prepared. <p>Vice Chancellor Human Resources Tim Corcoran reviewed the Human Resources section of the agenda, highlighting the following:</p> <ul style="list-style-type: none"> Items 13.1 Personnel: It was noted that the retirements listed in the attachment were not part of the SERP. Item 13.2 Grossmont College President Search Process and Timeline: The search process was explained, including the makeup of the search committee, the interview and screening process, and the tentative timeline. The goal is to get the position posted before the winter break. Bill McGreevy and Denise Schulmeyer will be search committee co-chairs. Chancellor Neault will be appointing an at-large member. The first meeting of the committee will be November 19th. There was general consensus among the group to move this item forward to the Board. Item 13.3 Community Member Selection for Presidential Search Committee will require an action vote. Jim Mahler stated he does not think it is appropriate to have Bill Garrett’s name on the list of community members since he will still be a Governing Board member when the vote is taken on this item. Chancellor Neault noted she will consult with the trustees to reconcile this issue since he was nominated by one of the Trustees. Tim Corcoran noted Bill Garrett could miss the first committee meeting and still be a member, since it is not uncommon for community members to miss the first meeting. <p>Sahar Abushaban noted that 14.1 District Quarterly Financial Reports will be reviewed in-depth at the DSP&BC meeting following this meeting. The attachment was displayed for the group. Sahar highlighted the description of the District’s significant fiscal problems. There were no questions or comments.</p>
<p>B. Grossmont College President Search</p> <ul style="list-style-type: none"> Proposed Selection Process and Timeline 	<p>Discussed in Item A. above.</p>
<p>C. Update on Interim Vice Chancellor Search</p>	<p>Chancellor Neault noted she had planned appointing an interim for this position. She was unable to find the right candidate who had the expertise in both IT <u>and</u> student and instructional support systems. Therefore she is proceeding with a backup plan.</p> <p>Cuyamaca Dean Kerry Kilber Rebman will conduct an assessment of IT as an out of class assignment working closely with Dean Eric Klein at Grossmont. The IEPI recommendations will be part of the assessment along with identifying strengths and weaknesses of the organizational structure. The final outcome is to recommend processes that will serve the colleges and the district best. With the vacancy of two key leadership positions in this department, a reorganization is also being considered.</p>

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	<p>A detailed description of the review including the tasks, reporting requirements, and the timeline was reviewed with the group. A similar review will be performed on the student and instructional support systems side of the department. The project will begin November 2, 2020, and the target for completion is April 2, 2021. Monthly updates will be provided to DEC as the review evolves.</p> <p>The results from the IEPI team interviews are expected in December. There will be a list of recommendations, which will be integrated into the District’s plan. The District will receive \$200,000 in one-time funding for this project. The funds are intended to be used to implement some of the recommendations, such as training for IT staff and/or review of job descriptions. The IEPI report will be shared with DEC. The goal of the IEPI is to realign District resources to best serve the colleges.</p> <p>Cuyamaca President Barnes noted Kerry played a key role in the comprehensive business process analysis for IT. She will also be part of the IEPI writing team. She has the unique perspective of having worked at both Grossmont and Cuyamaca.</p>
<p>D. Board Policies/Admin Procedures</p> <p>FIRST READS</p> <p><u>Reviewed by SISC:</u></p> <ul style="list-style-type: none"> • BP/AP 5055 – Enrollment Priorities <p>No changes to the BP; AP revised per CCLC Update 36 to add former homeless youth to the list of students who have enrollment priority.</p> <p><u>Reviewed by Business Services and Chancellor’s Cabinet:</u></p> <ul style="list-style-type: none"> • BP 6312 – Student Bond Fund <p>BP only for 6-year review.</p> <p>FOR AFFIRMATION BY THE BOARD:</p> <ul style="list-style-type: none"> • BP 2715 – Board Code of Ethics and Conduct <p>For Board review and affirmation only; no changes.</p> <ul style="list-style-type: none"> • BP/AP 3060 – Institutional Code of Conduct <p>For Board review and affirmation; no changes to BP; minor changes to AP making pronouns gender neutral.</p>	<p>Jessica Robinson and Marsha Gable reviewed the changes to BP/AP 5055 – Enrollment Priorities.</p> <p>Sahar Abushaban noted BP 6312 Student Bond Fund has no changes and is due for review by the Board.</p> <p>At the request of the Governing Board, BP 2715 Board Code of Ethics and Conduct, and BP/AP 3060 Institutional Code of Conduct will be placed on the Board docket for review and affirmation. This will require separate discussion and action. Jessica Robinson noted she has shared BP/AP 3060 in several groups, noting it is important for everyone to feel protected by the District, the Board and their administrators. It important to lead with compassion and civility. Chancellor Neault discussed the potential for post-election unrest, the need for protection of free speech, being compassionate to one another, and practicing self-care.</p> <p>There were no objections to moving these BPs forward to the Board docket.</p>

Discussion items	Action/Follow-Up
E. Next Meeting	Monday, December 7, 2020, 1:00-2:00 PM Via Zoom